

**Invitation for Bids**

**INSTITUTE OF PUBLIC ADMINISTRATION AND  
MANAGEMENT (IPAM)/SIERRA LEONE EDUCATION  
IN ENTREPRENEURIAL PEDAGOGY & SKILLS  
(SLEEK)**

**PROCUREMENT OF LEARNING EQUIPMENT & INSTALLATION**

**Procurement Number: USL/IPAM/ SLEEK/EU-101179506/NCB/2026/027**

**Date of First Issue: 03<sup>RD</sup> JULY, 2026**

**The Institute Of Public Administration And Management (IPAM) Sierra Leone Education In Entrepreneurial Pedagogy And skills (SLEEK/EU-101179506) has allocated funds (SLL 444,465.80) for the procurement of LEARNING EQUIPMENT & INSTALLATION and now invites sealed bids from eligible bidders for the supply of:**

<b>DESCRIPTION</b>	<b>DELIVERY PERIOD</b>
<b>LEARNING EQUIPMENT &amp; INSTALLATION</b>	<b>30 DAYS</b>

**Bidding is open to all suppliers.**

Interested bidders may obtain further information and inspect the bidding document, between **10:00 am to 4:00 pm from Monday to Friday**, at the **Institute of Public Administration And Management; The Procurement unit; A. J. Momoh Street, Freetown. Akundayo Thompson Building, Second Floor (Room 205)**; where bidding documents may also be obtained upon payment of a non-refundable fee of **NLe 1,000.00 (One Thousand Leones)** to any of the following **Revenue from sale of Bidding Sub Treasury accounts**;

- **Account No. 0111003981, BBAN 000001011100398165, Bank of Sierra Leone.**
- **Account No.210113253-01, BBAN NO, 00-4001113253120144, Union Trust Bank**
- **Account No.003001081791112183, Sierra Leone Commercial Bank**
- **Account No.02-011012428, BBAN 002001002101242863, Rokel Commercial Bank**

Pay-in slips should be forwarded to **The Procurement Office or Procurement Unit; A. J. Momoh Street, Tower Hill, Freetown. Ekundayo Thompson Building, Second Floor (Room 205)**. **Bids must be delivered to the address below on or before 12:00 noon on Friday, 31<sup>ST</sup> JULY, 2026. All bids must be accompanied by:**

- \* **A valid Business registration certificate;**
- \* **Bid Security of SLL 24,000.00 (Twenty-Four Thousand Leones Only) from a reputable Commercial Bank;**
- \* **A valid tax clearance certificate;**
- \* **A valid NASSIT clearance certificate;**
- \* **A valid Municipal/Local Council Certificate;**
- \* **Manufacturer's Authorization Certificate;**
- \* **Audited Financial Statement for 3 years;**
- \* **Evident of Similar Past Contract Performed;**
- \* **A valid NPPA Certificate;**
- \* **Signed and stamped bid form.**

**Bids will be publicly opened on Friday, 31<sup>ST</sup> JULY, 2026 at 12:00 noon in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.**

**ADDRESS OF BIDS**

**The Procurement Unit,**

**Institute Of Public Administration And Management (IPAM) & Sierra Leone Education In Entrepreneurial Pedagogy And Skills (SLEEK- EU);**

**A.J. Momoh Street, Tower Hill, Freetown.**

**Akundayo Thompson Building, Second Floor (Room 205);**

**Telephone No. +23276-745-755 or +23277-227-816**